KAPS A-CARD USERGUIDE

Dear Customer,

Congratulations on acquiring your KAPS "A-Card". Outlined below are some facts about the card and instructions for use at KAPS Parking spots.

To **activate** your A-Card, login into your A-Card account at aps.co.ke, using the credentials that will have been received on SMS. On logging in, you will see information about your card. Click on **Activate now** and the card will become active in about 30 minutes at which you will receive an sms saying that it is active.

- ➤ The "A-Card" is designed on a contactless transaction platform that enables you to pay for the services at KAPS parking's using the value stored in the card.
- ➤ The A-Card is free of charge; you're only required to top up with an initial value of KES 500.00 which is redeemable as payment for the services offered to you.
- ➤ Your A-Card can be topped up with any amount from as low as KES 500.00 to KES 10,000.00.
- ➤ The Money topped up in your A-Card remains in the card at all times, with subsequent transaction values being deducted at each point of use until the amount is depleted.
- ➤ You can track the usage of the funds in your "A-Card" by first registering it at the point of purchase, after which you shall be able to check your card balance at this link; https://www.aps.co.ke

Instructions for use at KAPS Parking Zones:-

The KAPS 'A-Card' is designed to revolutionize convenience and ease of use at KAPS managed parking's, currently running Cashier Based system and an advanced Tap n Go system. On

1. Tap n Go

The 'Tap n Go' system allows you to automatically access the parking without having to pick a ticket, or make payments to the cashier. This system is available at;
- ➤ Vision plaza
- ➤ Nakumatt Lifestyle
- ➤ Valley Arcade Shopping Center
- ➤ JKIA
- ➤ The Junction
- ➤ Kenya National Theater Parking
- ➤ Westlands Square,
- ➤ The Mall
- ➤ Krishna Centre
- ➤ Prestige Plaza
- ➤ Crossroad Mall Karen
- ➤ Aga Khan Hospital
- ➤ Village Market
- ➤ Mp Shah Hospital
- ➤ Medi Plaza
- ➤ Holy Family Basilica
- ➤ Galleria Mall
- ➤ Lavington Mall
- ➤ Saint Andrews Church
- ➤ Equity, Kilimani

i.   Tap your card against the A-Card reader on the entry station. The barrier will automatically rise to allow you entry.

ii. On Exit, tap and hold your card on the A-Card reader for 3 seconds for the parking fees to be automatically deducted. The barrier will automatically rise to allow exit.

2. Cashier Based

This system is available at the following parking's:-
➢ JKIA
➢ Holy Family Basilica
➢ Kenya National Theatre
➢ Westland's Square (Uchumi Westland's, opposite The Mall)
➢ Tusky's Tom Mboya (Now Eastmatt)
➢ The Mall
➢ Nakumatt Lifestyle

At these sites, you will be required to;

1. Pick a ticket on Entry
2. Present the ticket and your A-Card to the cashier while exiting parking point to pay for the parking fees

Where to Reload your "A-Card"

You can top up your A-Card at the following locations;
➢ KAPS Nakumatt Lifestyle Office (Basement 1)
➢ KAPS JKIA Office
➢ KAPS Head Office - (Bemuda Plaza)
➢ The Junction
➢ Sarit Centre
➢ Valley Arcade
➢ Prestige Plaza
➢ Village Market
➢ Lavington Mall
➢ Aga Khan hospital

What to do in case of damaged or lost card

In case of damaged or lost card, please get in touch with KAPS Customer service on the numbers 0732-146000 to report the incident. Your "A-Card" will be cancelled then disabled within 6 hours. Once cancellation has been effected your A-Card cannot be used to make any further transactions. Your card will be considered damaged when there is evidence of tampering on the surface, such as but not limited to cracks, scratches, broken cards, and other foreign markings.

To receive a replacement card with the same value as was in your card at the time of reporting the loss, you shall be required to pay a fee of KES 700.00

We hope that your A-Card will offer you the convenience of paying your parking fees without having to worry about change. For more information, news and promotions on your A-Card, visit www.aps.co.ke.

KAPS LTD